Email Students Via ARIESweb Class List

In ARIESweb, an instructor can view their up to date class list and send an email to their students.

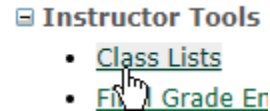*Login* to **ARIESweb**.

On campus:
https://ariesweb.colostate.edu

Off campus:
https://secure.colostate.edu

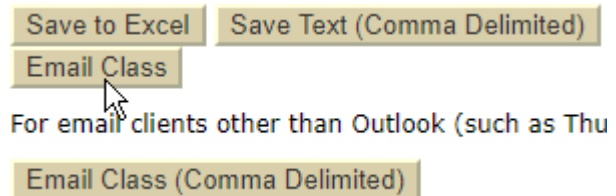Once logged into the secure system, on the left menu, click ARIESweb.

1) Under **Instructor Tools** *click* **Class Lists.**

2) To the far right of your course, *click* **Class List.**
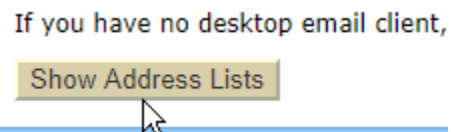

3) At the **bottom of the class list**, *click* **Email Class** to open the email program on your computer.

   This will populate a new mail message with the email addresses of your students.

4) **If you use a web browser to read your email**,
   you can *click* on **Show Address Lists** button.

   A box will open with the email addresses of your student.

   camram@colostate.edu,ginny.weasly@colostate.edu,libby.coy@colostate.edu

   - *Copy* the **email addresses** in the box.
   - Go to your email in your web browser.
   - *Create* a new **message** and *paste* the **email addresses** in the To portion of the message.